



## FUNDAMENTALS OF CORPORATE LAW FOR PROFESSIONALS AND ENTREPRENEURS

### OVERVIEW:

This 2-day program is designed to explore the fundamentals of business law in Trinidad and Tobago with an emphasis on Contract Law. During the course we will explain the terminology, concepts and practical side of business law that many professionals encounter in the course of their employment. The legal principles surrounding the law of tort is also explored in terms of duty of care and negligence. We also look at the Companies Act of Trinidad and Tobago and its relevance to the incorporation, management and administration of Companies in Trinidad and Tobago, with specific reference to Corporate Governance, Roles and Responsibilities of Chairmen and Boards of Directors and duties of the office of the Company Secretary within the organization.

### LEARNING MODULES:

- Fundamentals of Contract Law
- Content of Contracts
- Breach of Contract and Remedies for Breach
- The Law of Torts
- Company Law: - The Company's Act of Trinidad and Tobago
- Corporate Governance

# PROGRAMME OUTLINE

Designed to run over a 2-day period, the workshop will cover specific deliverables on:

## **Module 1 - The Formation of Contract**

Learning Objectives -

- Describe the meaning of a Contract
- Explain the basic requirements of a Contract to be treated as legally valid
- Distinguish an offer from an invitation to treat
- Explain the meaning and consequence of acceptance
- Explain the principles of consideration and intention to create legal relations
- The Doctrine of Privity of Contract

## **Module 2 - Content of Contracts**

Learning Objectives-

- Distinguish terms from mere representations
- Types of Contractual Terms
- Effect of Exclusion Clauses

## **Breach of Contract and Remedies**

Learning Objectives -

- The meaning and effect of breach of contract
- The rules relating to the award of damages
- The principles that underlie the equitable remedies available for breach of Contract - Specific performance and injunctions

## **Module 3 - The Law of Torts**

Learning Objectives -

- The meaning of Tort
- Types of Torts including Negligence and Nuisance
- The duty of care principle and consequences of its breach
- The meaning of causality and remoteness of damage
- Defences to actions in Negligence
- Professional Negligence

## **Module 4 - Company Law: - The Company's Act of Trinidad and Tobago**

Learning Objectives -

- Different types of companies
- Explain the meaning and effect of limited liability
- To understand the effect of separate legal personality
- Explain the role of Directors in the operation of a company and duties that Directors owe to their companies
- The role of the Corporate Secretary
- Meetings of the Board of Directors

## **Module 5 - Corporate Governance**

Learning Objectives -

- Elements of Corporate Governance
- Business Case for effective Corporate Governance
- Identify and explain the legal regulation of corporate Governance
- Responsibilities of the Board of Directors
- Frequent Pitfalls

## **TARGET GROUP:**

This workshop would be beneficial to:

- Non- Law Professionals in the private and public sector
- Entrepreneurs
- Company personnel and Stakeholders involved in management and contract administration
- Public officers and Regulatory personnel in the private and public sector
- Accountants, auditors and business executives, Company Directors, Company Secretaries
- Secretarial or support staff who need to understand Business Law or Corporate Governance

## ***FACILITATOR PROFILE: Wendy Anilla Ali LLB( Hons) LEC***

- Wendy Ali is a distinguished Attorney at Law with over 23 years of experience at the Bar of Trinidad and Tobago.
- Mrs. Ali currently holds the position of Principal /Director of Academic Studies/ Lecturer at Academy of Tertiary Studies - University of London Accredited Centre
- She has occupied the positions of General Manager, National Insurance Property Development Company Limited (NIPDEC), Exec Manager - Legal Services /Corporate Secretary - NIBTT, Vice President - Legal / Corporate Secretary - North West Regional Health Authority, (NWRHA)
- Mrs. Ali has extensive executive management/ Corporate Law experience in the Oil and Gas Sector; Health Sector, Construction Sector, National Insurance and Financial Management. She has also served as a Director on the Boards of NIPDEC and i GOVTT.
- Ms. Ali graduated from the Faculty of Law in 1990 with Upper Second Class Honours and was awarded prize for most outstanding student at the Hugh Wooding Law School in her first year in 1991.
- Over a ten (10) year period, Mrs. Ali has lectured / tutored on a part-time basis at two of the major tertiary education institutions in the Caribbean: The University of the West Indies; Hugh Wooding Law School; and NIHERST College of Health Sciences.

## **DETAILS:**

**Date:** To be announced

**Time:** 8:30am - 4:30pm

**Cost:** \$ \_\_\_\_\_ - per participant, inclusive of all training materials, morning snack, lunch and Certificate from the Academy of Tertiary Studies.

**Special Group Rate** (\$ \_\_\_\_\_ per participant) is offered for 5 or more persons from the same institution.

**Facilitator:** Wendy A. Ali

**Venue:** Academy of Tertiary Studies, #34 Southern Main Road, Curepe

**Contact:** Sonia Dawar

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**Website:** [www.atstnt.com](http://www.atstnt.com)

### **Certification:**

Certificates will only be issued to participants who have attained a minimum attendance rate of 75% for the duration of the course.

### **Course Cancellation/Reschedule Policy**

The Academy of Tertiary Studies reserves the right to cancel training at any time. If the training is cancelled due to unforeseen circumstances beyond the control of the Academy of Tertiary Studies, you are entitled to a full refund of the course fee, or your course fee can be credited toward a future training, based upon availability (providing payments have been made before original advertised date). The Academy of Tertiary Studies reserves the right to reschedule training at any time. If there are any cancellations participants will be informed via phone and/or e-mails.